

Inland Waterways Association of Ireland

Cumann Uiscebhealaigh Intíre na h-Éireann

IWAI

Conflict of Interest/ Conflict of Loyalty Policy

Version 1.1

June 2019



President: Alan Kelly **Executive:** **Vice-President:** Kay Baxter **Past President:** John Dolan
Honorary Treasurer: John Martin **Membership Sec:** Michael Geraghty
Directors: Siobhan Bigley, Tony Byron, Martin Donnelly, Reg McCabe, Carmel Meegan
REGISTERED IN DUBLIN IRELAND. NO. 83050. COMPANY LIMITED BY GUARANTEE
REGISTERED CHARITY No. 20028732. CHY No. 10915
REGISTERED OFFICE: 69 FITZWILLIAM SQUARE, DUBLIN 2

Inland Waterways Association of Ireland (IWAI)

Conflict of Interest/ Conflict of Loyalty Policy

Scope

This policy supports our Code of Conduct for Trustees and applies in full to;

- all members of IWAI Executive
- members co-opted to IWAI Executive
- key support volunteers
- members of IWAI Executive Sub-Committees

Definitions

- We understand a conflict of interest as one that arises when private interests compete with a Trustee's duties to act always in the best interests of IWAI.
- We understand a conflict of loyalty as one where a Trustee is, or is perceived to be, influenced by considerations other than the best interests of IWAI.
- Conflicts of loyalty may be sufficiently serious to amount to conflicts of interest.

Process

- Each Trustee must tell IWAI Executive if they believe they have a conflict of interest or loyalty on a matter to be decided on at a meeting.
- Any Trustee who feels there is a potential conflict of interest or loyalty that is not being declared should raise this for discussion.
- If Executive decides that there is no conflict of interest or loyalty, the meeting proceeds as normal.
- If Executive decides that there is a conflict of loyalty, this will be recorded in the minutes of the meeting and the meeting proceeds as normal.
- If Executive decides that there is a conflict of loyalty that is serious enough to warrant being a conflict of interest, it will be treated as such.
- If Executive decides that there is a conflict of interest, the Trustee(s) in question must temporarily leave the meeting at which the matter is being decided upon.
- On return, the Trustee(s) should be told what decision was reached.
- Conflicts of interest are recorded in the minutes of the meeting.

Review

This policy will be reviewed in three years or sooner if circumstances change.

Signed:

Date:

President IWAI

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